TERMS OF REFERENCE FOR THE PURCHASE OF A BRAILLE PRINTER EMBOSSE IN LINE WITH THE INCLUSIVE LEARNING RESOURCE CENTER

1. SUBJECT OF THE INVITATION TO TENDER
In view of the implementation of the project “Building Resilience of Refugees, IDPs, and Host Communities through Improved Access to Health, Education, and Income-Generating Activities”, the CB Health Services launches an Invitation to Tender for a Braille Printer Embosser.

2. OBJECTIVE
The main objective of this tender is to improve the technical platform of inclusive education in the Far North Region. This will be achieved through:
   a. Equipping Inclusive Learning Resource Centres with Braille Embossers.
   b. Providing procedure manuals for the proper usage of minimum materials provided.

3. SCOPE
This Material pertains to Software and IT equipment allocated for Learning Resource Centers as a strategy to improve Inclusive Education.

This tender covers the purchase of a Braille Index Printer Embosser:

<table>
<thead>
<tr>
<th>Inclusive Learning Resource Center</th>
<th>Product description</th>
<th>Quantity</th>
</tr>
</thead>
<tbody>
<tr>
<td>Braille Printer Embosser</td>
<td>Index Braille Embosser</td>
<td>1</td>
</tr>
</tbody>
</table>

The supplier will also be responsible for the transportation and installation of the material and provide orientation to staff on usage where necessary.

4. TIMELINE
The activity is expected to be completed within 1 month from the date of contract award.

5. REQUIREMENTS
The supplier must meet the following requirements:
   - Have experience in providing and installing Braille Printer Embosser
   - Have the necessary documents to operate in Cameroon
   - Have a strong commitment to social responsibility and ethical business practices

6. SUBMISSION OF PROPOSALS
Interested suppliers should submit their proposals by email to any of the following email addresses spd@cbchealthservices.org or aihopass@gmail.com no later than April 30, 2024. Hard copies of files can be submitted at the BMZ Project Office at Meskin Baptist Hospital. The proposal should include the following:
   - Company profile and experience
   - A quotation specifying the equipment/materials and price
   - Delivery plan and timeline

7. EVALUATION CRITERIA
   - Completeness and accuracy of application file.
   - Quality of proposed materials.
   - Convenience of delivery time.
   - Suitability of financial proposal.
   - Guarantee of proposed materials.

8. CONTACT INFORMATION
For more information, contact the Project Coordinator on Tel: 650 22 24 24; 693111994