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**CAMEROON BAPTIST CONVENTION  
HEALTH SERVICES**  
Director of Health Services Office  
P.O. BOX 1 Bamenda, Northwest Region  
Republic of Cameroon  
[www.cbchealthservices.org](http://www.cbchealthservices.org)

**P10225-BMZ-MYP**

*"Building Resilience of Refugees, IDPs, and Host Communities through improved Access to Health, Education, and Income-generating activities"*

## **TERMS OF REFERENCE TO REMODEL AND ADAPT 6 VOCATIONAL TRAINING CENTERS IN MAYO SAVA, MAYO TSANAGA AND LOGONE ET CHARI DIVISION TO IMPROVE ACCESSIBILITY**

### **1. SUBJECT OF THE INVITATION TO TENDER**

In view of the implementation of the "Building Resilience of Refugees, IDPs, and Host Communities through Improved Access to Health, Education, and Income-Generating Activities", Project, the CBC Health Services launches an Invitation for contractors to Tender to Remodel and Adapt 6 Vocational Training Centers in Mayo Tsanaga ( SAR SM Mokolo, SAR SM Koza, -Institut de Formation Professionnelle en Management et Métiers Industrielle (IFP-MMI) Mokolo), Mayo Sava (SAR SM of Mora, Centre Educatif Familial de Formation par Alternance (CEFAMAK) Tokombéré) and Logone et Chari (SAR SM Kousseri) to improve accessibility and usability of the Centers for people with disabilities.

### **2. SCOPE OF WORK**

The remodelling of these facilities described in this tender document pertain to implementing necessary adjustments to the basic infrastructure, such as installing Access Ramps, improvement in infrastructure and accessible sanitary adaptations. The goal is to enhance accessibility of these facilities to individuals with disabilities to facilitate access to vocational training opportunities.

### **3. OBJECTIVE**

The ultimate objective is to promote equal opportunities and participation for individuals with disabilities within the Vocational Training Centers to be achieved through:

- Improving access through the creation of a more inclusive environment by providing accessible entry points, such as Access Ramps and general modifications to ensure that individuals with disabilities can enter and navigate the Vocational Training Centers easily.
- Enhancing usability to make the Centers more user-friendly for all, including people with disabilities. This would involve adjusting the layout, signage, and facilities to ensure that individuals with disabilities can navigate and utilize the center's services effectively.
- Promoting independence by implementing accessibility measures, the adaptation aims to empower individuals with disabilities to access the Vocational Training Centers independently, without relying on assistance from others.

### **4. TASKS**

#### **4.1. General Tasks**

The contractor shall be inspired from the CBM Accessibility manual (Promoting Access to Build Environment Guidelines) to do the renovation. However, here are some general criteria to be considered:

- a. Pathway Dimensions: Utilisation spaces of persons using different mobility aids 0.90 – 1.50 m.
- b. Colour and Contrast: For better orientation, avoid glare: use matt instead of glossy colours; floors to have great contrast to walls; borders to edgings between floors and walls clearly marked; walls and ceiling in light colour but not white; handles to be in clear contrast from background (e.g., at doors or walls).
- c. Use of Colour: Fitting on the walls like switches, windows, sockets, and doors should have different colours. The switch should be accessible to PWDs that is 1m from the ground, sockets should be 50cm from the ground.

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- d. Lightening of the space: The bulbs should be at the four corners (4) of the wall and not in the middle.
- e. Design and Tactile Information: Inner and outer walls should have different tactile properties; uniform design is important, otherwise there is too much information given; use different shaped handles to give contrast and also to distinguish between different functions (e.g. main entrance, offices, bathrooms, etc.); stairs and handrails to have tactile markers on the top/bottom stair/part, whose meaning has been defined conventionally, to mark which floor a person is now on; textiles on walls can help orientation.
- f. High contrasting, tactile and bevelled applications on pedestrian way.
- g. Install signs on the various doors of the administrative block.
- h. Ensure toilets are accessible to people with disabilities.
- i. Ensure waiting room/spaces access for people with disabilities.

**4.2. Specific Tasks**

These recommendation's derived from a preliminary assessment of these Vocational Training Centers. However, other adjustments can be made based on observations at the time of execution. Following assessment carried out by the project team, specific tasks for which are requested per space/center include but are not necessarily limited to the following.

**LOT 1: SAR SM DE MORA**

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
	Indicative signs of the centre	The installation of an indicative sign with an arrow showing the direction of the centre from the main road to Mora. <b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.	U	01
		The installation of an indicative sign with an arrow showing the position of the centre from the main access road after the City Council Hall. <b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanise and anti-rust treated. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.	U	01
		Install label signs on buildings and on doors	u	12
<b>BUILDINGS</b>				
		Re-install and widen the door to standard CBM size and modality. <b>NB.</b> The usage of steel bars for reinforcement is required.	U	02
		Reposition the protective grill on the front of the building. <b>NB.</b> The usage of steel bars for reinforcement is required.	U	01
		Pull the Ramp to standard CBM modalities and size.		

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REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
	The electrical and building workshops	<b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	0.8
	The <b>S 01</b> and the <b>S 02</b> classrooms	Construct an Access Ramp parallel to the veranda of the classroom to ease accessibility to and from the hall. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	5.2
	Toilets	Change the structure into a two-room setting for male and female use and install disability inclusive facilities in both restrooms	m <sup>2</sup>	33
		Widen the pathway in the Restroom	m <sup>2</sup>	19
		Construct a roof over the Restroom. <b>NB.</b> The usage of treated semi solid wood for the frame is advised. The usage of at least galvanized zinc roofing sheets is advised.	m <sup>2</sup>	26
		The finishing of the walls both internal and external to a smooth trowel finish is required. The placement of smooth tiles on internal walls and anti-slip mosaic tiles on the floors are required. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively. The usage of Phalucam aluminium bars in case of need for aluminium. The use of heavy duty galvanized pipes/tubes. The usage of at least galvanized zinc sheets for the roofing cover	m <sup>2</sup>	46

**LOT 2: SAR SM DE KOUSSERI**

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
<b>ENTRANCE</b>				
	Indicative signs of the centre	The installation of an indicative sign with an arrow showing the direction of the centre from the main road to Mora. <b>NB.</b> These plates will be installed at strategic positions in collaboration with the centres administration. These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanise and anti-rust treated. The metal pipes/tubs are to be heavy duty galvanise and anti-rust treated, not less than 630mm in diameter.	U	03
		The installation of an indicative sign at the school		

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
		<p><b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubs are to be heavy duty galvanise and anti-rust treated, not less than 630mm in diameter.</p>	U	01
		Install label signs on buildings and on doors	u	06
<b>BUILDINGS</b>				
	The Director's Office	<p>Install an Access Ramp at the entrance to the Director's office. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.</p>	M <sup>3</sup>	1.4
		<p>Seal and patch cracks on walls and on the floors. <b>NB.</b> The usage of 42.5R Portland cement is required.</p>	M <sup>3</sup>	0.8
		<p>Replace and fix defective ceiling sheets. <b>NB.</b> The metal sheets are to be heavy duty galvanised. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.</p>	M <sup>2</sup>	9
		Window protectors are to be installed.	M <sup>2</sup>	2.2
	The building workshops	<p>Pull the Ramp to standard CBM modalities and size. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.</p>	M <sup>3</sup>	0.9
		<p>Replace and fix defective ceiling sheets and replace affected roofing sheets. <b>NB.</b> The metal sheets are to be heavy duty galvanised. The metal pipes/tubs are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.</p>	M <sup>2</sup>	32
	The Salle 01 and the Salle 02 classrooms	<p>Construct an Access Ramp leading to the classroom to ease accessibility to and from the hall. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.</p>	M <sup>3</sup>	0.9
		<p>Seal and patch cracks on walls and on the floors. <b>NB.</b> The usage of 42.5R Portland cement is required.</p>	M <sup>2</sup>	0.6
		Window protectors are to be installed.	M <sup>2</sup>	4.6
		Install a blackboard on the wall of dimensions 550cm X 120cm	M <sup>3</sup>	0.46
		<b>NB.</b>		



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REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
		The usage of 42.5R Portland cement is required.		
	The Tailoring workshop	Install an Access Ramp on each of the (03) three doors functional. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	2.1
	The wood-works workshop	Install an Access Ramp to facilitate access to and from the hall and reinforce the main door. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	0.8
		Replace defective roofing sheets and ceiling frame covered with plywood sheets. <b>NB.</b> The metal sheets are to be heavy duty galvanised.	M <sup>2</sup>	42
		Replace tool-stacking shelf. <b>NB.</b> The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.	M <sup>2</sup>	4.4
<b>WATER POINTS</b>				
	Campus	This is the installation of Camwater and accessories to points at the campus that will be indicated by the beneficiary. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	u	02
<b>TOILETS</b>				
	Toilets	The construction of toilets/restroom to conform setting for male and female use and install disability inclusive facilities in both restrooms. Install a toilet pot, a showerhead, a wash hand basin, a mirror, and any forms of proper works are included. Septic storage for the toilets is to be constructed. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively. The usage of <b>Phalucam</b> aluminium bars in case of need for aluminium. The use of heavy duty galvanized pipes/tubes. The usage of at least galvanized zinc sheets for the roofing cover	u	02

LOT 3: C.E.F.F.A.M.A.K DE MAKILINGAI

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
<b>ENTRANCE</b>				
	Main Road	Increase the readability of the indicative sign with an arrow showing the direction of the centre from the main access road. <b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubs are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.	U	01
		Drag the ramp at the main pedestrian gate to meet up with the CBM standards and accessibility norms. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	m <sup>3</sup>	0.35
		Install label signs on buildings and on doors	u	09
<b>BUILDINGS</b>				
	Access Ramps	Construct an Access Ramp parallel to the veranda of the <b>SALLE 01</b> to ease accessibility to and from the hall. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	m <sup>3</sup>	3.96
		Construct an Access Ramp parallel to the veranda of the <b>SALLE 02</b> to ease accessibility to and from the hall. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	m <sup>3</sup>	3.66
		Construct an Access Ramp in front of the Director's office to ease accessibility to and from the office. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	m <sup>3</sup>	1.2
		Construct an Access Ramp parallel to the veranda of the girl's dormitory to ease accessibility to and from the room. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	m <sup>3</sup>	1.67
<b>TOILETS</b>				
		Change the mode of construction on the already started structure, conform setting for male and female use, and install disability inclusive facilities in both restrooms. Install a toilet pot,		

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
	Toilets	<p>a showerhead, a wash hand basin, a mirror, and any forms of proper work are included.</p> <p><b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively. The usage of <b>Phalucam</b> aluminium bars in case of need for aluminium. The use of heavy-duty galvanised pipes/tubes. The usage of at least galvanised zinc sheets for the roofing cover</p>	U	01

**LOT 4: SAR SM DE KOZA**

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
<b>ENTRANCE</b>				
	Indicative signs of the centre	<p>Increase the readability of the indicative sign with an arrow showing the direction of the centre from the main road at all the angles of difference in road change all the way down to the center.</p> <p><b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.</p>	U	04
		<p>Increase the readability of the indicative sign in the campus.</p> <p><b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.</p>	u	01
		Install label signs on buildings and on doors	u	12
		<p>Demolish the obstacle wall on the path to the administrative block and construct a ramp to ease accessibility.</p> <p><b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.</p>	m <sup>2</sup>	0.96
<b>BUILDINGS</b>				
	Tailoring workshop/ Carpentry workshop	<p>Construct ramp at the main entrance to these sections of the centre.</p> <p><b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.</p>	m <sup>2</sup>	1.8

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
<b>TOILETS</b>				
	Toilets	<p>The construction of a new restroom structure for male and female use and install disability inclusive facilities in both restrooms. Install a toilet pot, a showerhead, a wash hand basin, a mirror, and any forms of proper works are included. Septic storage for the toilets is to be constructed.</p> <p><b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively. The usage of <b>Phalucam</b> aluminium bars in case of need for aluminium. The use of heavy-duty galvanised pipes/tubes. The usage of at least galvanised zinc sheets for the roofing cover</p>	u	01
<b>WATER POINTS</b>				
	Taps in the campus	Revise the water flow system for drinking.	u	03

**LOT 5 : I.F.P.M.M.I DE MOKOLO**

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
<b>ENTRANCE</b>				
	Indicative signs of the centre	<p>Installation of an indicative sign with an arrow showing the direction of the centre from the main road at all the angles of difference in road change from the Divisional Officer's office to the center.</p> <p><b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.</p>	U	02
		<p>Increase the readability of the indicative signs in the campus.</p> <p><b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.</p>	u	01
		Install label signs on buildings and on doors	u	08
<b>BUILDINGS</b>				
	Doors/ Entrances	<p>Eliminate clutter on doorways leading to the different halls</p> <p><b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.</p>	m <sup>2</sup>	0.4



REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
	campus	Pour concrete on the stones to even the levels and ease accessibility.	m <sup>2</sup>	0.5
<b>TOILETS</b>				
	Toilets	The construction of toilets/ restrooms to conform setting for male and female use and install disability inclusive facilities in both restrooms. Install a toilet pot, a showerhead, a wash hand basin, a mirror, and any forms of proper works are included. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively. The usage of <b>Phalucam</b> aluminium bars in case of need for aluminium. The use of heavy-duty galvanised pipes/tubes. The usage of at least galvanised zinc sheets for the roofing cover	u	01
	Taps in the campus	Construct one water point at the campus on the spot to be indicated by the beneficiary and convenient to the norms of accessibility.	u	01

**LOT 6: SAR SM DE MOKOLO**

REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
<b>ENTRANCE</b>				
	Indicative signs of the centre	Increase the readability of the centres indicative sign at the main gate facing the main road. <b>NB.</b> These plates will be readable from at least 30 meters. The metal sheets are to be heavy duty galvanised and anti-rust treated. The metal pipes/tubes are to be heavy duty galvanised and anti-rust treated, not less than 630mm in diameter.	U	01
		Install label signs on buildings and on doors	u	09
		Pour concrete at the main gate to stop soil erosion. <b>NB.</b> The usage of 42.5R Portland cement is required.	M <sup>3</sup>	1.2
<b>BUILDINGS</b>				
		At the Administrative Block, construct a ramp parallel to the structure and leading to the main veranda. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	1.65
		At the "salle des formateur" construct a ramp leading to the main veranda and seal the cracks on the veranda floor.	M <sup>3</sup>	1.4

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REF	DESIGNATION	DESCRIPTION	UNIT	QUANTITY
	Access Ramps	<b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.		
		In the "salle 01" construct a ramp parallel to the building and leading to one chosen door of the building. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	4.8
		In the "salle 02" construct a ramp parallel to the building and leading to one chosen door of the building. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	4.6
		At the Wood Works workshop, construct a ramp leading to and from the main door. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively.	M <sup>3</sup>	0.6
<b>TOILETS</b>				
	Toilets	The construction of toilets/ restrooms to conform setting for male and female use and install disability inclusive facilities in both restrooms. Install a toilet pot, a showerhead, a wash hand basin, a mirror, and any forms of proper works are included. Septic storage for the toilets is to be constructed. <b>NB.</b> The usage of 42.5R Portland cement is required. The usage of steel bars for reinforcement of not less than HA8mm and HA10 respectively. The usage of <b>Phalucam</b> aluminium bars in case of need for aluminium. The use of heavy-duty galvanised pipes/tubes. The usage of at least galvanised zinc sheets for the roofing cover	u	1
	Taps in the campus	Revise the CAMWATER flow system for drinking.	u	03

### 5. Reporting

The Contractor is to submit the following reports and information to the CBC Health Services through the BMZ Project Officer:



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- a. Weekly progress report about the works. The report should include: (1) A general statement on the progress achieved (2) Details of problems encountered or expected to be encountered in the execution of the work. Colour photographs of the project indicating its current stage to be included in each copy. The report should include the following:

**i. Narrative:**

This section summarizes the progress works. Special attention shall be paid to describe the critical activities which endanger the completion dates and reason for delay or potential delays shall be given.

**ii. Remodelling adaptation and equipment:**

This section shall describe the remodelling and furniture supply performance in total and be subdivided in accordance with the summary of activities. It shall give actual versus scheduled progress percentage. Corrective actions taken or proposed shall be described.

**iii. Time Schedule:**

The Progress Monitoring Schedule (PMS) shall be included, and a status line shall clearly show deviations from this schedule. A description should be added in which these deviations are explained.

**iv. Quantity Records:**

This section shall show in summary and "S" curves, the planned versus actual quantities by activities.

- b. Final report at the completion of the project. The final report should include in addition to the work managed the recommendations regarding similar work in the future.

All information and schedules shall be presented according to the format approved by CBC Health Services.

## 6. DATA, SERVICES AND FACILITIES PROVIDED

The CBC Health Services, and the school will provide, if available, all the study reports elaborated by her technical team and those done by consultants, if necessary, typical bidding documents or reports for similar works and any other available relevant information, which are necessary for the proper and timely execution of the detailed construction works.

## 7. CONTRACTOR'S PERSONNEL

The following categories of personnel are to be assigned to the work by the Contractor. Curriculum Vitae must be submitted with the Contractor's proposal. General personnel description for the types of tasks that the Contractor might decide to use on this project is as follows:

- 1- Head Supervisor: Engineer with minimum of Five (5) years' experience in remodelling
- 2- Electrical Technician with minimum of Five (05) years' experience in similar projects
- 3- Woodwork technician with a minimum of Five (05) years' experience in similar projects

It should be noted that the Contractor will not be allowed to change any of his staff during project implementation without giving at least Two (2) weeks' notice to the Client. The proposed alternative must be at least of equal qualification and experience and should be approved by the CBC Health Services. The Contractor will be fully responsible for any delay or bad workmanship resulting from lack of coordination with the CBC Health Services in this regard. In such a case, the CBC Health Services has the right to replace any incompetent staff by another who will be paid by the contractor firm (or discount from his contract value) regardless of the cost of new staff in addition to penalties, which could be applied on the contractor firm for such problems of any person of his staff. In addition, the Contractor will be fully responsible for delays and bad workmanship resulting from sick leaves or holidays of his staff. Public holidays and feast will be considered as part of the project duration.



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## 8. HOW TO APPLY

Applicants are required to submit the following.

- Technical and financial Proposals (summarized description of the scope of work and the intended methodology to be used as well as a tentative work plan including activities and time frames).
- CVs of technical personnel proposed, highlighting qualifications and experience in similar works.
- Financial proposal indicating all costs and a breakdown of expenses (Unit price together with any other expenses) related to the assignment. This will cover the consultant's fees, travel expenses, accommodations, and other related expenses. Expression of interest (Eoi) outlining how the trainer/facilitator meets the selection criteria and their understanding of the ToR.
- Names and contacts of three recent professional referees (previous clients) for whom similar work has been conducted.
- An example of similar pieces of work completed recently.

Interested contractors should submit their proposal for one or more lot(s) by email to [spd@cbchealthservices.org](mailto:spd@cbchealthservices.org) or [alinopass@gmail.com](mailto:alinopass@gmail.com) not later than April 30, 2024 at 10:00 a.m. Hard copies of files can be submitted at the BMZ Project Office at Meskine Baptist Hospital.

## 9. EVALUATION CRITERIA

- The offer is within the available budget including VAT applicable.
- Availability of team during expected time frame
- Assessment of expertise of team (provides sufficient evidence on required qualifications and knowledge, provides sufficient evidence on required training qualifications and experience, Understanding of ToRs, have experience of inclusive development cooperation (gender, disability, intersectionality))

## 10. COORDINATION

The Contractor should coordinate his work with the CBC Health Services project team, other consultants or contractors working on related projects in order to avoid duplication of efforts. The contractor must coordinate with precautions in order to avoid any damages to the schedule of works or initial building.

## 11. PROJECT TIMELINE

The anticipated ceiling for the project implementation period is 2 months for final report. In case unnecessary delays are experienced, the Contractor will be liable to liquidate or pay damages of 10 % maximum of the final contract value (0.001 per working day).

## 12. CONTACT INFORMATION

For more information, contact the Project Coordinator on Tel# 650 24 24 24/699111994

  
Prof. Tih Pius Muffih, MPH, PhD  
Program Director

