

REPUBLIC OF CAMEROON

*Peace - Work - Fatherland*

NATIONAL INSTITUTE OF  
STATISTICS



RÉPUBLIQUE DU CAMEROUN

*Paix - Travail - Patrie*

INSTITUT NATIONAL  
DE LA STATISTIQUE

N°: 000384

INS/DG/DAF/SDRH/SPE/Ind

Yaounde, 19 JAN 2024

**CAMEROON POPULATION-BASED HIV IMPACT ASSESSMENT 2024  
MAPPING COMPONENT (CAMPHIA-2)**

**CALL FOR APPLICATIONS**

**I. Background and justification**

As part of the implementation of the Cameroon Population-Based HIV Impact Assessment 2024 (CAMPHIA-2) project in collaboration with the Ministry of Public Health and Cameroon Baptist Convention Health Board (CBCHB), and following the signing of the service contract between the NIS and the CBCHB, the Director General of the National Institute of Statistics hereby issues a call for applications to short-list 132 cartographers/enumerators, for a fixed-term contract:

**II. Job description**

**II.1 CAMPHIA 2 cartographers/enumerators**

**II.1 Purpose of the contract**

The cartographer/enumerator shall be responsible for conducting, with tablets, mapping and enumeration operations in the councils and villages/quarters assigned to them.

**II.1.2 Applicant profile**

- be of Cameroonian nationality, male or female and in good physical health;
- be at least 21 and at most 45 years old on the date of signing of this call for applications,
- hold at least a GCE A/L or any other equivalent diploma;
- be free from any commitments over the period of the job requested as well as during the training period preceding recruitment;
- be prepared to serve in all country's regions, both in urban and rural areas, in at least one of the country's major local languages;
- have abilities for team and field work;
- have proven experience in computerized data collection; good skills in map reading would be an asset;
- be fully available for the contract duration.

### II.1.3 Working languages

Speak at least one of the official languages, and at least one national language spoken in the survey locations.

### II.4 Contract duration

56 days.

### II.1.5 Number of positions to be filled

Regions	Number of positions
Adamawa	6
Centre	33
East	6
Far-North	9
North	7
North-West/West	14 of which 7 English-speaking
South	6
South-West/Littoral	51 of which 21 English-speaking

### III. Application procedure

Applications (stamped job application + detailed CV + certified true copy of the required diploma + certified copy of the national identity card + medical certificate) scanned in PDF format must be uploaded to the application, via the link <http://151.236.37.239:8383/apply> (no spaces between characters) no later than **fifteen (15) working days** from the date of signing of this call for applications, in accordance with the on-line application procedure below:

#### Step 1: Accessing the platform

To access the application, copy the link below into your browser's search bar. <http://151.236.37.239:8383/apply>. Avoid using spaces between characters. Once on the platform, follow the steps below.

#### Step 2: Signing up

All users must have an account to apply submit an application.

- Signing up (for all new users)

To sign up, **click on the "Sign up" button** on the far right of the menu bar. Follow the steps successively until the sign up form is validated.

### Step 3: Activating account

You will receive an email once the sign up form has been validated. This email will contain a link that will redirect you to the application and a **temporary password (you may change this temporary password in the required space)** that you will need to use to activate your account.

### Step 4: Signing in

To sign in, enter your login details (**e-mail address and password**).

When you sign in for the first time, you will be redirected to an information page where you will need to fill in your profile details.

**Please note: This step will only be completed once on the application when you sign in to the platform for the first time. For future sign-ins, you will simply need to enter your login details to access your session.**

### Step 5: Viewing vacancies

To view the various vacancies on the application, click on the "**Applications**" button on the right-hand side of the menu bar.

On the "Applications" page, you will see all the projects and positions advertised.

For further detailed information on a vacancy, click on the "**Apply**" button below the **CAMPBIA 2-MAPPING** project you are interested in. This will take you to the project and vacancy description.

### Step 6: Submitting your application

Once you have consulted a vacancy details, if you wish to submit your application:

-Click on the "**Continue**" button at the top and bottom of the page. You will subsequently be redirected to another page.

-Fill in the form on the next page and click on the "**Apply**" button at the bottom of the page to submit your application.

**Please note: Fill in all mandatory fields to be able to click on the "Apply" button.**

### Step 7: Confirming application information

Once you have entered all the information and clicked on the **0** button, certify that the information you have entered is correct, then confirm.

**Step 8: Confirming application**

You will receive an e-mail containing your receipt and confirming that your application has been sent to your e-mail address.

**Step 9:**

Paste a copy of the receipt on the envelope containing your paper application and submit said application to the Regional Office in your place of residence.

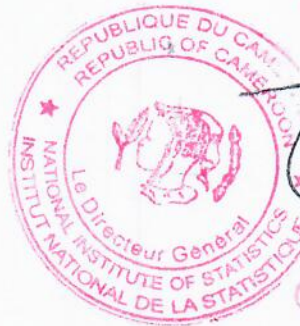
**Please note:**

(1) If you have any problems signing up on the platform, please contact the numbers below during working hours (7:30 am to 3:30 pm): 699540117, 674472514, 677311063, 677711251, 698401257.

(2) Any incomplete file in the application will be automatically rejected.

**Copies to:**

- DDS;
- All Regional Offices;
- Posting/Chrono.



**LE DIRECTEUR GENERAL**

*Joseph Tedou*