Logistic Officer RAISE 4 SAHELM CAMEROON

Job Opportunity

Job Title: Logistics Coordinator
Location: Yaounde - Cameroon
Type: Contract
Reports to: Program Manager

Job overview

The Logistic Officer in R4S Cameroon will be responsible for managing the supply chain logistics and ensuring timely and efficient delivery of vaccines and related medical supplies to remote and underserved areas. The logistician will also be responsible for ensuring the quality and accuracy of inventory management, cold chain transportation, and distribution processes. The ideal candidate should have a strong background in logistics management, experience working in a developing country context, and possess excellent communication and organizational skills.

A. Job details

- Provide technical support to country Project for Effective logistics and Vaccine Management (EVM) Assessments in preparations for new vaccine introduction.
- Support and track the implementation of a new vaccine introduction plan focusing on activities related to cold chain and vaccine management in priority country Project.
- Technical support to country Project teams in generating Cold Chain Equipment (CCE) requirements for GAVI identified sites. In situations where GAVI is to procure, work with the internal supply chain teams to support related procurement processes in alignment with World Vision, project, donor and national (MOH) priorities. Subsequently, support the development of CCE distribution and installation plans in liaison with county project technical teams.
- Support country Project to conduct cold chain inventories and develop cold chain upgrade and replacement plans as well as support and monitor the implementation of the plans with a regular update.
- While working with the World Vision supply chain teams, analyze needs, prepare regular forecasts, calculate replenishment orders and initiate timely procurement of immunization supplies (consumables) as/ if required, to create a seamless supply chain.
- Coordinate the cold chain transportation and distribution of vaccines and medical supplies to remote and underserved areas.
- Develop and maintain effective relationships with suppliers, transporters, and other partners to ensure timely and efficient delivery of goods.
- Conduct regular monitoring and evaluation of the supply chain logistics system to identify areas for improvement and implement corrective measures as needed.
- While working closely with the project GAVI and technical teams, contribute to the development and implementation of appropriate mechanisms to strengthen immunization supply chain performance monitoring and reporting of vaccine stock and CCE status within GAVI sites. Ensure weekly, Monthly, quarterly reporting on stock incidents (stock outs, understock overstock, and wastage of vaccines and CCE availability/ status) as well as formulation and implementation of cause-correction measures to mitigate vaccine insufficiency and/or wastage across project locations.
Share consumption and supply information promptly through regular meetings with all stakeholders, ensuring information gathered is regularly and accurately recorded, collated and analyzed for further dissemination, monitoring, documenting and reporting on project

- Represent GAVI and actively participate on national vaccines logistics working groups (LWGs), to strengthen the strategic use of data for management decisions to improve EPI performance
- Contribute to the GAVI learning agenda by documenting lessons learnt in response to the project learning on strengthening immunization supply chain systems within fragile, conflict settings
- Comply with GAVI policies and practice for safeguarding, code of conduct health and safety, equal opportunities and other relevant policies and procedure

B. Core Competencies (For Staff without Supervisory Responsibilities)

- Demonstrates Self Awareness and Ethical Awareness (1)
- Works Collaboratively with others (1)
- Builds and Maintains Partnerships (1)
- Innovates and Embraces Change (1)
- Thinks and Acts Strategically (1)
- Drive to achieve impactful results (1)
- Manages ambiguity and complexity (1)

C. Requirements

- Bachelor’s degree in Logistics, Supply Chain Management, or a related field.
- Minimum of 5 years of experience in logistics management, preferably in the healthcare or pharmaceutical industry.
- Experience working in a developing country context.
- Excellent communication and interpersonal skills, with the ability to build and maintain effective relationships with a range of stakeholders.
- Strong analytical and problem-solving skills.
- Ability to work independently and manage multiple tasks and priorities.
- Fluent in English and French.
- Knowledge of relevant regulations and standards related to vaccine and medical supply storage, transportation, and distribution.

Qualified and interested candidates should submit their applications to the RAISE for Sahel Project Secretariat at frfridella4@gmail.com on later than 30th of June 2023. Candidates should provide the following documents:

- The letter of Intent addressed to the RAISE for Sahel Country Secretariat Director;
- Detailed Curriculum Vitae and
- Certificates

Prof. Tih Pius Muffih, MPH, PhD
Country Secretary Director, RAISE 4 Sahel